



WATERGATE COMMUNITY ASSOCIATION
Application Procedures for Modification of Unit

2010 Unit Modification Review Schedule*

Application Deadline	ACC Meeting Dates ^	BOD Meeting Dates
December 18, 2009	January 4	January 25
January 22	February 1	February 22
February 19	March 1	March 22
March 26	April 5	April 19
April 23	May 3	May 24
May 28	June 7	June 21
June 25	July 5	July 19
July 23	August 2	August 23
August 27	September 6	September 20
September 24	October 4	October 18
October 22	November 1	November 15
November 26	December 6	December 13

Complete applications are to be submitted to the WCA office Monday through Friday, 8:30 a.m. – 5:30 p.m.

In order to expedite your application, please plan to attend both the ACC and BOD meetings. WCA staff will not be responsible for delays caused by incomplete applications or unresolved committee issues.

BOD meetings take place at 7:00 p.m. at the Clipper Club as per the above schedule. Contact the WCA office at (510) 428-0118 for times and locations for ACC meetings.

* This schedule is applicable for renovation items requiring Board approval only. See attached for items that require WCA office approval, and/or items that do not require any approval.

^ ACC meeting schedule subject to change depending on availability of committee members.